

**South Suburban Land Bank and Development Authority  
Board & Executive Committee Meeting**

June 25, 2022 | 3:00 PM

[Via Zoom](#)

**Agenda**

**I. Welcome and Call Meeting to Order (2 minutes)**

**BOARD BUSINESS**

**II. Board/Committee Quick Action Items**

- a. Approve: Telephonic/Electronic Participation by Members
- b. Review: May 4, 2022 Executive Committee Minutes  
*Staff Recommendation: Approve*

**MANAGEMENT/OPERATIONS**

**III. South Suburban Land Bank Q2 2022 Performance Report and Look-Ahead**

- a. Recommended Board actions: Review & discuss
- b. Points of Discussion: Any questions or comments of the Board/Committee
- c. Points of Information: None

**IV. Membership**

- a. Resolution: To Join SSLBDA and Appoint a Local Government Director (Dolton)  
*Staff Recommendation: Approve*
- b. Resolution: To Join SSLBDA and Appoint a Local Government Director (Tinley Park)  
*Staff Recommendation: Approve*

**V. Abandonment**

- a. Resolution: Intergovernmental Agreement for Abandonment Petitions with Dolton  
*Staff Recommendation: Approve*
- b. Resolution: Intergovernmental Agreement for Abandonment Petitions with Park Forest  
*Staff Recommendation: Approve*
- c. Resolution: Intergovernmental Agreement for Abandonment Petitions with South Holland  
*Staff Recommendation: Approve*
- d. Resolution: Intergovernmental Agreement for Abandonment Petitions with Tinley Park  
*Staff Recommendation: Approve*

## VI. Staffing

- a. Resolution: To Recognize Jeff Allen as Interim Executive Director  
*Staff Recommendation: Approve*
- b. Resolution: To Approve Signing by Liz Castaneda  
*Staff Recommendation: Approve*
- c. Staffing Update
  - i. Building Assessor hires
    - 1. Recommended Board actions: Review & discuss
    - 2. Points of Discussion: Any questions or comments of the Board/Committee
    - 3. Points of Information: The Building Assessors provide rehab scopes for each new acquisition, so that we are able to provide a uniform scope of work that buyers must work off of, better ensuring that properties are rehabbed in a workmanlike manner.

## VII. Finance

- a. Membership Fee as Potential Strategy to Strengthen Financials Memo
  - i. Recommended Board actions: Review & discuss
  - ii. Points of Discussion: Any questions or comments of the Board/Committee  
Points of Information: This is meant for discussion by the Board as a means of further boosting the financial stability of the Land Bank.
- b. Q1 2022 Financials
  - i. Recommended Board actions: Review & discuss
  - ii. Points of Discussion: Any questions or comments of the Board/Committee
  - iii. Points of Information: None
- c. Audit Update
  - i. Recommended Board actions: Review & Adopt 2018 Audit
  - ii. Points of Discussion: Any questions or comments of the Board/Committee
  - iii. Points of Information: 2019 audit will be ready for review by Q3 meeting, as well as a progress report on the 2020 audit.
- d. Resolution: To Approve Disbursement of APP and SCP Funds to Members for Demolitions  
*Staff Recommendation: Approve*
- e. Resolution: New IHDA Grant for Single Family Rehab (Roof Only)  
*Staff Recommendation: Approve*
- f. Today's Bank Balances

**VIII. New Initiatives**

- a. 2022 Cook County Scavenger Sale Results and Next Steps
  - i. Recommended Board actions: Review & discuss
  - ii. Points of Discussion: Any questions or comments of the Board/Committee
  - iii. Points of Information: None
  
- b. Resolution: Approval of Term Sheet with CCLBA for Acquisition of Parcels Through Tax Deed  
*Staff Recommendation: Approve*

**IX. Other Business**

- a. ePropertyPlus Beta Software Tour
- b. Discussion of vacant Secretary/Treasurer Executive Committee position

**X. Member & Stakeholder Engagement**

- a. Current members activity
  - i. Recommended Board actions: Review & discuss
  - ii. Points of Discussion: Any questions or comments of the Board/Committee
  - iii. Points of Information: None
  
- b. New member activity
  - i. Recommended Board actions: Review & discuss
  - ii. Points of Discussion: Any questions or comments of the Board/Committee
  - Points of Information: None

~~XI.~~ **Q3 look-ahead**

- a. Next meeting: September 28, 1:00 PM (Location: TBD)

**XII. Closed Session (if necessary)**

**XIII. Executive Session (if necessary)**

**XIV. Adjourn Meeting**